

St Philip's Church Lounge Terms & Conditions

1. A responsible adult (normally the named hirer) must be in attendance at all times.
2. The named hirer has overall responsibility for the room during the hiring period.
3. Maximum number of people using the premises must not exceed 40.
4. Any person working with children MUST have a current DBS (CRB) certificate.
5. Any youth work must be consistent with legal requirements.
6. Letting to any group or individual is at the discretion of the PCC.
7. St Philips Church holds Public Liability Insurance. Hirers should take out appropriate insurance to cover their liability.
8. If you wish to use any of your own portable electrical equipment, you must either use batteries or have a Portable Appliance Test (PAT) certificate for each piece of equipment used.
9. Hirers are asked to leave the premises clean and tidy and replace any furniture that has been moved.
10. All rubbish should be removed from the premises.
11. A strict NO SMOKING policy is in force throughout the premises in compliance with the law.
12. The sale of ALCOHOL is NOT permitted anywhere on the premises or the grounds.
13. No equipment is to be stored on the premises, except equipment for Church use.
14. Noise levels must be kept to minimum with consideration for local residents, especially when leaving in the evening.
15. No banners or posters are allowed outside the premises without prior consent of Wardens and PCC.
16. Before leaving the premises the Hirer is responsible for ensuring that all taps are turned off, the water heater and all lights, both internal and external, are switched off, all windows are closed and all external doors are properly locked and checked.
17. Any activities must be consistent with the principles of the Christian faith and do not conflict with the beliefs and practices of the Church of England.
18. Fees should be paid in advance, on collection of the key, and the key must be returned following the event.